

Guidelines on Use of the Toolkit

Each module consists of 2 sessions. Each session lasts around 35-40 minutes.

PowerPoint for Teaching is prepared for each module. Teachers may download them for their use.

Each module includes the following 5 components:

- Concept of the module – brief introduction on the theme and the key concept of the module
- Learning points – Each learning point is presented with the corresponding teaching steps, activities/games and the estimated time required. Key points are marked with ★. Teachers are recommended to teach the core parts marked with ★ first.
- Recommended teaching steps - Key steps are marked with ★. Teachers are recommended to teach the core parts marked with ★ first. The parts without ★ can be skipped if there is not enough time.
- Teaching materials – providing worksheets, game cards etc. of the activities/games of the module
- Teacher's reference – providing detailed reference materials for the module

A number of organ donation stories are included in each module. One single story can bring out more than one theme. Teachers can use the stories flexibly in different modules to suit their needs in the lesson.

A number of activities in the toolkit use videos to deliver the messages behind each individual cases. Teachers can search online for the video using the title provided in the Toolkit. For those videos longer than 3-4 minutes, content reminders at different time intervals of the video are provided so as to help teachers select suitable parts for broadcasting in class.

In the lesson, teachers should attempt to arouse students' interest and their participation through an interactive way of teaching, such as questions and answers, simple games, activities and discussion.

Teachers may refer to news reports on urgent calls for organ donation so as to deepen students' understanding and feelings towards organ donation through real life situations. Teachers can visit the website of Hong Kong Organ Transplant Foundation/news center for the relevant news reports.

The Toolkit is not only suitable for use in school assembly or class teacher lessons, it can also be used to promote moral and civic education in schools. Schools may select the relevant parts flexibly according to their own needs.

To support the use of the Toolkit, teachers may invite Hong Kong Organ Transplant Foundation to conduct thematic seminar to help strengthen students' interest and knowledge on the subject of organ donation.

For enquiry on the use of the Toolkit, please call HKOTF at 3595 8555 or email to info@hkotf.org.